



TO: All Warminster Township Civic, Sport and Cultural Organizations  
FROM: Warminster Township Park, Recreation & Conservation Board  
DATE: January 5, 2010  
RE: 2010 Edward A. Jefferies Memorial Award Nominations

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The Park, Recreation & Conservation Board is currently seeking nominations for the Edward A. Jefferies Memorial Award from all civic, sport and cultural organizations in the Township for persons who have significantly contributed to the promotion of leisure services for persons of all ages.

### **Background**

In July of 1995, the Park and Recreation Board lost a valuable member, Edward Jefferies, to cancer. In his honor, the Edward A. Jeffries Memorial Award was created to acknowledge individuals in the community who, like Ed, have significantly contributed to the promotion of leisure and recreational activities, for persons of all ages. The memorial was created and dedicated in June of 1996 in Munro Park.

Since its inception, nineteen individuals have been honored with the Edward A. Jeffries Award. The name(s) of this year's award recipient(s) will be inscribed on a bronze plaque on the Memorial and a ceremony honoring the recipient(s) will be held in June at the Memorial site in Munro Park.

To date, the following individuals have been placed on the memorial:

1997 - Ed Henry, Tom McMahon, Al Perlini, Jim Bowden	2002 - Donald Brennan
1998 - George Brechmann & Harry Greenberg	2003 - Robert F. Irwin & Patrick Penecale, Jr
1999 - Bob Shaw & George Nemeč	2004 - John Gonzalez
2000 - Mary Lou Greco & Dave Stevens	2005 - Patrick Penecale III
2001 - Sally Manzinger & Charlie Cunningham	2006 - Dan Russo
	2007 – Brian Keeble

### **Nominating Process**

The Parks and Recreation Department, each year solicits nominations for the Edward A. Jeffries Award. The solicitations are posted on the Township website ([www.warminstertownship.org](http://www.warminstertownship.org)) and also appear in the winter issue of the Parks and Recreation directory. To nominate an individual for this award complete and submit the nomination form to Parks & Recreation. The form can be downloaded from the Township website or picked-up from the Parks & Recreation Department (1101 Little Lane).

Nominations will be accepted up until February 12<sup>th</sup> for the current year. Once a nomination is submitted it will be considered for three years. After the third year a new, updated nomination must be submitted.

All new nominations, as well as those submitted in the previous two years, are reviewed by the Parks and Recreation Board at the March meeting, and voting for recipients takes place at the March board meeting. Selected individuals are notified shortly after the March meeting by the Parks and Recreation Department.

The number of recipients will be limited to a maximum of two per year; and it may happen that in any given year no individuals are nominated and/or no nominees are selected to receive this award

### **Criteria**

#### **The following criteria are considered by the Parks Board when reviewing nominations:**

- How the nominee's activities benefited the residents of Warminster Township;
- How the nominee's activities involved volunteer recreational and/or leisure activities;
- How the nominee demonstrated outstanding qualities of leadership and/or sportsmanship;
- How the nominee was involved in the activities for a prolonged period.
- Also to be considered are the number of people that support a nomination (the more support the stronger the nomination).

If there is anyone in your organization who has stressed the importance of recreation and leisure services in everyday life; demonstrated outstanding qualities of leadership or sportsmanship; made an exceptional commitment to the residents of this community - either behind the scenes or in the spotlight; and has served youth or adults - please feel free to nominate them. This person could be a teacher, coach, board member, clergy person, volunteer, elected or appointed official, or citizen.

The Park Board will accept nominations until Friday, February 12, 2010. If you are interested in submitting a nomination, please use the attached form - feel free to make copies or download it from the township website: [www.warminstertownship.org](http://www.warminstertownship.org) as needed. If you are aware of other individuals and organizations which may qualify, feel free to pass this information on to them. Deadline for submissions is **5:00 PM, Friday, February 12, 2010** to the Parks & Recreation office, 1101 Little Lane, Warminster, PA 18974. If you have any questions, please don't hesitate to contact the Parks & Recreation office at 215/443-5428.

# Edward A. Jefferies Memorial Nomination

2010

Nominee's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Organization \_\_\_\_\_

Submitted by \_\_\_\_\_

Phone (w) \_\_\_\_\_ (h) \_\_\_\_\_

Email: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Organization \_\_\_\_\_

Describe ways in which the nominee has promoted the importance of leisure services in this community through outstanding commitment, exemplary leadership and sportsmanship or dedicated service. Explain specific outstanding projects or activities demonstrated by the nominee (i.e. office held, length of service, committees, level of participation, membership, achievement and awards, etc.) If the nominee has fostered interaction with the Warminster Township Parks & Recreation Department, please include additional explanations. (Please limit this narrative to two pages)